

**Martin Rotary Club  
Donation Request Application  
Process**

**DEADLINE: April 15, 2020**

Local requests for funding will need to have a letter requesting funding. The letter should include:

1. Name of the organization
2. Amount of funding needed
3. Name of the project to be funded
4. Overview of the project
5. Partners that are supporting the project
6. Beginning and ending of the project period

Letter should be delivered to:

Martin Rotary Club  
PO Box 432  
Martin, TN 38237

If selected, your organization will receive a letter of approval with additional information.